

UTAH ANIMAL CONTROL OFFICERS ASSOCIATION

Constitution and By-Laws

ARTICLE I

Name

Section I

This organization shall be known as the *Utah Animal Control Officer's Association or U.A.C.O.A.*

Section II

Its officers hereinafter described shall comply with the laws of the United States and of the laws of the State of Utah in the performance of their duties for the Association.

Section III

It shall be a non —profit organization.

ARTICLE II

Objectives and Purposes

1. Education and training of Utah Animal Control personal.
2. Education of the pubic in responsibilities of animal ownership and promotion of understanding and cooperation between animal control personnel and the public.
4. Provide expertise and guidance on animal control problems to officials at city, county and state levels.
5. Develop standards and certification procedures for animal control personnel.
6. Identify and make recommendations on problems requiring further research.
7. Provide liaison with other professional organizations and groups having related interests.
8. Lend support and aid to Association members in attaining the goals and objectives of the Association within their individual jurisdiction

ARTICLE III

Membership

The general membership of this Association shall consist of Active, Honorary and Life members.

- a. Active membership shall be open to Utah Animal Control Officers, Public Health Veterinarians, Health Officers, Government Officials, Humane Field Officers and others active in the Animal Control field.
- b. Honorary membership may be conferred upon any individual who has performed outstanding services for the Association or made an outstanding contribution to the animal control field.
- c. Honorary membership shall be conferred by a unanimous vote of the Board of Directors. No honorary member shall be entitled to hold office in the Association nor shall any honorary member be entitled to vote.
- d. Life membership: Any person formerly an active member, who wishes to maintain the professional and social contacts of membership.
Life members are not voting members and may not hold elected office, but may be appointed by the Governing Board to serve on special committees or to fulfill special assignments

ARTICLE IV

Dues

Section I

Dues shall be payable on or before January 1 of each calendar year.

Section II

The amount of annual dues for active members shall be \$35.00 and can be changed only by the majority vote of the Association. This shall include a subscription to NACA News.

Section III

No member shall be permitted to exercise any right or privilege of membership while his dues are delinquent.

Section IV

The fiscal year shall be January 1 to December 31.

Section V

Life membership dues will be paid by the Association

ARTICLE V

Officers and Board of Directors

Section I

OFFICERS of this Association shall be President (NACA Representative), Vice-President, Secretary-Treasurer and Training Coordinator.

Section II

BOARD OF DIRECTORS shall consist of the officers of the Association and three (3) elected members by the Association

Section III

QUORUM : a simple majority of the Board of Directors shall constitute a quorum.

ARTICLE VI

Duties of Officers

Section I

PRESIDENT shall be the presiding officer of the Association and shall serve as the state representative at the NACA Convention. The President shall have general supervision, direction and control of the business and affairs of the Association and shall be chairman-ex-officio of all committees and shall appoint all the committees and the chairman of each. In the case of a tie, the President shall cast the deciding vote.

Section II

VICE-PRESIDENT shall assist the president in the performance of his or her duties and act in his or her stead in the event of an absence. Shall assist the coordinator of the annual workshop. Shall have such other powers and perform such other duties as may from time to time be prescribed by the Board of Directors.

Section III

SECRETARY-TREASURER shall issue all notices of meetings and record minutes of same. Shall be responsible for the maintenance of all records and correspondence. Shall be the duty of the Secretary—Treasurer to have all charge and custody of and be responsible for all funds of the Association, receive and give receipts for all monies due and payable to the Association from any source whatsoever, to pay by check, countersigned by the President, Vice-President, or Chairman of the Board of Directors, all warrants drawn.

The deposit of all such monies in the name of the Association in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of the By-Laws; and in general, perform all duties incident to the office of Secretary Treasurer and such other duties as from time to time, be assigned to him or her by the President or Board of Directors. Also to deliver to his or her legally elected and qualified successor; or such person or persons as the members may direct, all books, papers, monies and effects in hand belonging to the Association. An independent audit will be conducted at the beginning of a new term of Secretary -Treasurer.

Section IV

TRAINING COORDINATOR shall facilitate various appropriate training sessions in accordance with the association objectives. Cooperate with various agencies and individuals with scheduling, organizing and presenting applicable, practical training activities with the goal of educating and enhancing their professionalism of Animal Control Officers. The Officers and Board of Directors may appoint a Training Coordinator as needed.

ARTICLE VII

Election of Board of Directors

Section I

Election of the Board of Directors shall take place biannually. A simple majority vote of those active members present and voting shall be decisive.

Section II

The nominating committee shall submit nominees for each vacancy on the Board of Directors at the Annual Meeting of the Association. The President shall also accept nominations from the floor for each vacancy. Each nomination from the floor shall have a second before the nominee is placed on the official list of candidates.

Section III

In the event that any Board of Directors member shall miss two (2) consecutive meetings at which he or she was not represented by an alternate appointed in writing, the President shall declare the position vacant and shall appoint, with approval of the remaining members of the Board of Directors, an active member of the Association to complete the term of office.

ARTICLE VIII

Board of Directors Duties

Section I

The Board of Directors shall conduct all business of the Association.

Section II

The Board of Directors shall act on all matters presented to it by the President or any member of the Association after presentation for the agenda, in writing, at least thirty days prior to the scheduled date of the meeting. The vote of the Board of Directors, carried out in accordance with customary parliamentary procedure shall be final.

Section III

The President, Vice-President, Secretary-Treasurer, plus a majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE IX

Election of Officers

Section I

Officers of the Association shall be elected biannually, at the Annual Meeting. The Annual Meeting and the training Program shall be held jointly each year at a time and place to be decided upon by a majority vote of the Board.

Section II

The nomination committee shall submit nominees for each office at the Annual Meeting of the Association. Nominations shall also be accepted from the floor and must have a second. Candidates receiving a majority vote of those present and voting shall be duly elected.

ARTICLE X

Expulsion of Members

Any member of this organization may be expelled for flagrant violation of the objectives of this Association or personal conduct which would bring discredit to the organization. Any member accused of such action shall be entitled to a fair and impartial hearing at the accused's request. Should the committee concur in the move to expel, a majority vote of active members present the hearing shall constitute expulsion. The committee should consist of President, Vice-President, Secretary-Treasurer two (2) Board members and two (2) active members.

ARTICLE XI

Amendments

Section I

Any active member may propose amendments to this Constitution by submitting same in writing to the President at least thirty days prior to any regular or special meeting of the Board of Directors. An affirmative vote of at least sixty percent of the board members present and voting shall constitute adoption.

Section II

Any active member may propose an amendment at a regularly scheduled meeting and majority of the members present may pass the amendment.

Section III

The Board of Directors shall meet at such time as called by the president or upon written request of any member of the Board.

Section IV

Special meetings of the Association may be called by the Board of Directors providing that thirty days notice is given to all members.

Section V

All by-laws of the Association shall be subject to amendments or repeal by act of Governing Board not inconsistent with the laws of the State of Utah.

PASSED AND ADOPTED on this 13 day of January , 2000 in St. George, Utah

Mark Byers, President
Boyd Child, Vice-President
Ben Reeves, Secretary-Treasurer